

Approved
Marc A. Hurzeler, MD Public Library Trustee Meeting Minutes
October 8, 2024

Meeting opened at 6:33.

Those present: Liz Milligan, Chair, Joy McCorkhill, Library Director, Bette Bovio, Brenda Roy, Leslie Seppala and Jeanne Kenison.

Jeanne passed out the secretary's September meeting minutes for trustees to review. Liz made a motion to accept the mins without corrections, seconded by Leslie and accepted by all trustees.

Leslie passed out the treasurer's report to all trustees for review. The savings account balance as of September 30, 2024 is \$16,413.13 and the checking account balance is \$3,083.26. Liz made a motion to accept the report as presented, seconded by Brenda and passed by all trustees.

Liz reported she's started the budget process but doesn't have the information yet from the town. Once we get the figures from Amanda, we'll approach it.

Liz asked trustees if library could sell raffle tickets for a quilt for as a fundraiser for the Veteran's Memorial. Liz and Joy felt that having it at the library would be a good idea but didn't want to have either Joy or Emma handling sale of the tickets. Liz supplied the library with a red box that patrons could fill out the ticket and place the ticket stub and money back in themselves. Trustees agreed to have to raffle in the library until November 1.

When library trustees meet with the Selectboard next, Liz would like to start a conversation concerning allowing a second trustee to have a passcode to the JCC. They did agree to allow a trustee to have the passcode for 11/2/24 to cover for Joy.

Joy passed out the MOU's that she had been finalizing once she got her answers back from the Charitable Trust. Liz made a motion to accept the MOU between the Trustees of the Trust Fund and the Marc A. Hurzeler MD Library Operating Through it's Board of Trustees and the Marc A. Hurzeler MD Endowment Fund Policy as written, seconded by Leslie and passed by all trustees. Joy also passed out a draft of a second MOU and Cooperative Agreement between the Town of Jefferson operating through it's Select Board and the Marc A. Hurzeler, MD Library Operating through its Board of Trustees for all trustees to review and discuss at the next meeting.

Director's Notes

Joy would like to email the Heartwood to let them know that because of staff availability and the rising costs, she wouldn't be able to assist the students during ski program.

Joy would like to post a sign outside the children's room to use the playground at their own risk.

Joy reported that the newest printer whose warranty just ran out is refusing to print on Wifi. This means that it's not accessible for mobile printing eg. patrons with devices. She has the old printer as back-up which presently has no issues with clean prints and can be used. She said we should think about purchasing a new printer-Mobile/Wifi-Tank System about \$300-400. This amount is already in the computer budget but isn't needed right now.

Joy passed out a Purchase Statement 2024 listing the purchases from the remaining funds of the Windfall Account. Liz asked if Joy could look into purchasing another book drop for the hallway outside the library entrance that is more decorative.