

Approved
JPL Trustee Meeting Minutes
November 4,2021

Meeting opened at 6:33.

Those present: Liz Milligan, Chair, Leslie Seppala, Joy McCorkhill, Director and Jeanne. Jason Call and Cheri Marshall as Trustees of the Trust Fund joined the trustees for the first portion of the meeting.

Liz passed out the Endowment Fund Policy for all trustees to review. At 6:43 we went into closed meeting.

At 6:57 the closed meeting ended and we went back into an open meeting. After discussion, only 1 additional line was added to the policy, “ that this policy would be revisited at least every year”. Liz made a motion to accept the Endowment Fund Policy with the one additional line as stated above. This was seconded by Leslie and all trustees approved the motion.

Liz will reach out to Laura for questions concerning low % interest and possibility of taking out 1% starting 2023 if this trend continues. Also, if there are specific, catastrophic circumstances that may allow us to take out additional amounts in the future.

Liz passed out the proposed 2022 Budget for JPL. Areas of increase were seen with new book purchases (inflation) and increased membership costs.

Liz went over the list of those holidays and only those that fell on a day the library was open would be paid. Joy would like to have personnel policy reflect that whomever is working on that day would get the holiday pay, since we now have 2 employees.

As we go forward, our Memorandum of Agreement states that we will pay 20% of the utilities and we will eventually have a monthly internet/phone fee.

Joy presented possible times for the new library which may include morning hours for children and earlier afternoon hours for seniors. Joy would have 14 hours and Emma, 7. Joy also tallied 44 additional hours this past year of grants, work on new library construction, etc which Liz rounded off to 50 additional hours for 2022. Liz will present these hours to the select board.

Public meeting ended and went into closed session at 7:39.

Closed session ended and went back into open, public meeting at 7:52.

Liz stated that she was still waiting to hear from DRA on the 2 warrant articles selected.

Next meeting will be on November 9, 2021.

Meeting adjourned 7:56.

Jeanne Kenison, Secretary