

Approved
Marc A. Hurzeler, MD Public Library Trustee Meeting Minutes
November 12, 2024

Meeting opened at 6:32.

Those present: Liz Milligan, Chair, Joy McCorkhill, Director, Bette Bovio, Leslie Seppala, Brenda Roy and Jeanne Kenison.

Jeanne passed out the unapproved October 8 and 22 meeting minutes for trustees to review. Liz made a motion to accept the October 8 meeting minutes with 2 corrections. Seconded by Bette and passed by all trustees. Liz made a second motion to accept the October 22 meeting minutes without any corrections. Seconded by Leslie and passed by all trustees.

Leslie passed out the treasurer's report for trustees to review. The balance for the checking account as of November 11, 2024 is \$1,846.15 and the savings account balance is \$16,466.75. Liz made a motion to accept the treasurer's report as presented, seconded by Brenda and accepted by all trustees. Liz will be asking the trustee of the trust fund for a check for \$2,000.00 to be made out to the Marc A. Hurzeler Public Library as part of the remaining 2024 Trustee Allowance.

Director's Report

The number of individual adult visits for the library in October was 211.

Joy had emailed Heartwood School after last month's trustee discussion. She included Emma's email address for the school and Heartwood was fine with it.

Joy stated that the library had received the HTG Grant for the JHS Crossroads exhibit. This will include the Rebecca Rule "That Reminds Me of a Story" presentation 3/29/25 to kick-off the exhibit. The grant will also allow a 4/5/25 Jo Radner for a Family Storytelling interactive presentation. Joy sent this information to the Heartwood School as it may be useful for their presentations. These programs will be held in the gym.

Joy sent in the LTC Grant and applied to both the \$10 and \$20,000 grants. They recommended applying for both as you do 2 budgets with 1 application. Aging is not a disability but she wants to serve the disabilities that plague our communities. She angled the grant application for a small community to serve as many disabilities as possible. Lastly, the grant application is not set in stone. As part of the grant application, she needs to facilitate community conversation with those involved to assess what people really want and, based on that conversation, she can change how/what is funded. Some of the accessibility issues and corresponding materials included in the grant included dementia (books and kits specifically to deal with memories), crafting for learning new skills which are accessible and of cognitive decline, sound system to amplify presenters or other assistive listening devices for use in the building, accessible furniture w/o arms and w/o wheels, ramps from all exits that are wheelchair/walker friendly (she contacted Ed Stanley to get an estimate on building ramps needed for the application), screen reader for public computer and walkers/wheelchairs for public use in the building. Joy said that she will be partnering with JHS and Select board. She told JHS last week and will be scheduled to meet with the Select Board 11/18.

Joy passed out the MOU and Cooperative Agreement between the Town of Jefferson operating through its Select Board and the Marc A. Hurzeler, MD Public Library Operating through the Board of trustees

and corrections were made. She retyped it with all the corrections and all trustees signed the MOU. Joy will bring this to the Select Board meeting to give it to them for their signatures.

Because Joy switched the amazon account to a business account, the library had been approved for \$5000 credit line and net 30 day term through Amazon Business Prime. Joy asked trustees if this would be something beneficial for the library. It would be free through MHEC for next 5 years. Liz made a motion that we accept the Amazon Business Net 30 as a back up as to how we are currently paying by debit card for purchases, seconded by Jeanne and accepted by all trustees.

The Friends received a \$3,000.00 donation from the Renaissance Charitable Foundation, recommended by Bonnie Ackerman. Susy has the check and is contacting Bonnie. Suzy will let Joy know what they need to spend to be below the next filing status with the IRS.

Joy received a \$5,000.00 donation from John and Susan Openowski. Liz made a motion to to accept the donation of \$5,000.00 from John and Susan Openowski to the library, seconded by Jeanne and accepted by all trustees. Joy has recommendations for funding ideas; they are all nice to have but not necessities. The list includes: Demon Slayer Manga set (could approach Friends for this), new coffee/microwave cart for \$150, Kuerig organiser for the cart \$30-40, coffee supplies (kcups, creamers, cups) \$150, clear organisers for bottom of the children's wooden cart (4 for \$40each) \$160, 2 singled sided bookcarts for displays \$300, Craft and Hobby Program for \$645 annually (grant) and looking to add NHDB audio books (advantage subscription or Kanopy). A bigger money idea would be flip shelving for children's room and/or replacing media shelving on juevenile side with shelves for books. \$3000-\$4000 for a duplicate of children's books and figure about\$1000 for shelf replacement.

New Business

Liz suggested that since we still don't have a security screen, we purchase a bell to signal patrons entering the library. Secondly, placing a mirror at the desk for Joy to see those coming in. Joy will look at prices for these.

Next meeting will be January 18, 2025.

Meeting adjourned at 8:10.

Jeanne Kenison, Secretary