

Approved  
Marc A. Hurzeler, MD, Public Library  
Trustee Meeting Minutes  
June 11, 2024

Meeting opened at 6:30.

Those present; Liz Milligan, Chair, Joy McCorkhill, Library Director, Leslie Seppala, Brenda Roy, Bette Bovio, Jason Call, Trustee of the Trust Fund and Jeanne Kenison.

The May 14, 2024 Trustee Meeting Minutes were passed out to the trustees for review. No corrections were made. Liz made a motion to accept the May 14 minutes as written, seconded by Brenda and passed by all trustees,

Leslie passed out the treasurer's report for review. The savings account balance as of June 10 was \$6,096.01; the checking account balance was \$16,408.74; the windfall account balance was \$1,007.96. Liz made a motion to accept the treasurer's report as presented, seconded by Bette and passed by all trustees.

Discussion started with Jason Call concerning the Memorandum of Understanding between the Trustees of the Trust Fund and the Marc A. Hurzeler, MD, Public Library operating through its Board of Trustees. This MOU will specify clear guidelines for the future expectations of how the endowment interest will be used as we move forward. Joy passed out the draft of the MOU for our review of the bullet points specifically on how the interest on the endowment will be expended. Jason explained how we would be able to review the interest accrued and how it would be dispersed. This is reflected in the MOU and Joy will write up the final draft for our signatures.

After Jason's departure, we reviewed the MOU and Cooperative Agreement between the TOJ operating through its Select Board and the Marc A. Hurzeler, MD, Public Library Operating the the Board of Trustees Draft, passed out by Joy. We will let Joy know if anything else needs to be added.

The Nevers Scholarship recipients were \$700 each for Hannah Gardiner and Ciera Challinor; the Library Trustee Scholarship recipients were \$500 for Danny Stinson and \$700 for Ainsley Savage.

#### Director Notes

Joy will print out the statistics for the August meeting.

Joy will be setting up the T-Mobile (Hotspot) cell phone through the government account for \$24.40/month. She has also reactivated the Hotspot for summer. She'll advertise it and see if it gets used. If not, she'll deactivate it.

Emma is gearing up for the SRP and will be doing Made with Love adults program in June and

tweens in August. Emma will be on vacation the week of June 20 and the library will be closed Thursday AM secondary to no coverage.

The CLIF Program at the Heartwood School went well and the books were given out at the end. Joy submitted the final report and along with pictures. She will submit the final event pictures with a thank you note to be done later this week.

Joy will be attending the ARSL Conference on a scholarship September 11-14 in Springfield, Mass. The scholarship covers the registration and hotel and meal costs. Joy asked trustees if she could have her 4hrs on Thursday and 4 hours on Saturday paid. Liz made a motion that we pay Joy for her 4 hours Thursday and 4 hours on Saturday while she is at the conference, seconded by Brenda and passed by all trustees.

Joy gave an update on the summer projects. The Storywalk is installed on the boy scout/ eagle scout trail. She needs to get a drill to fix the plastic to put the story on the boards. She will also be shifting the NF books to be able to use all the shelves. She will be going through the old book collection ( part of the original collection at the JPL) to see which ones she'll keep out and the others will be boxed to decide what to do with later. NF will be moved to make more space for the NE and Bio's and will be working with old JPL books and NH Collection. Finally, she'll shift Classics and large print.

Once this is done, she will move fiction into the Blue Room. This will open up the shelf at the entrance for Juv/YA graphics, thus giving more space to Juv/ YA. She will send out her mailing for the Community Calendar in summer as well. The mailing will include the amounts of the scholarships given.

Joy wanted trustees to know that new DOJ Accessibility Rules will be put into effect from our Web Site Developer. They will be offering classes and tutorials for libraries. Although these requirements are not a new thing, what is new is that on April 24,2024, the Federal Register published the DOJ final rule updating the regulations for Title II of the ADA. The final rule outlines specific dates by which our site must meet the Web Content Accessibility Guidelines Version 2.1 standards. Since our library serves a population of less than 50,000, our site must attain full compliance by no later than April 26,2027.

Joy reported that Michael York has announced he is retiring 12/1/24.

The next meeting will be August 13, 2024 at 6:30.

Meeting adjourned 7:44.

Jeanne Kenison, Secretary