

Approved
Marc A. Hurzeler, MD Public Library Trustee Meeting Minutes
February 11, 2025

Meeting opened at 6:31.

Those present: Liz Milligan, Chair, Joy McCorkhill, Library Director, Bette Bovio, Brenda Roy, Leslie Seppala and Jeanne Kenison.

Jeanne passed out the unapproved minutes of the January meeting for review. With no discussion, Liz made a motion to accept the January 14, 2025 minutes as written. This was seconded by Bette and accepted by all trustees.

Trustees then reviewed the treasurer's report. The checking account balance as of 2/10/25 is \$1,844.74 and the savings account balance is \$21,192.45. Liz made a motion to accept the treasurer's report as written, seconded by Brenda and accepted by all trustees.

Director's Report

Joy reported that results from the Valentine Craft Fair and Chocolate Tasting Event were better than last year: \$272 food (\$200 2024), \$172 Chocolate (\$145 2024) and \$400 tables (\$350 2024). Approximately \$850 was brought in. The Friends of the Library made the same amount \$58 (\$57 2024). Joy reported that there had been 3 no shows which puts 2 vendors on probation and the third, after 3 cancellations, will be held from entering future fairs. Joy stated that she will change the text on the registration form for next year to state that they will only accept artists/ crafters homemade vendors secondary to limited space. Next year the Chocolate tasting will increase cost to \$3 or 2 for \$5 to get rid of the change.

Lastly, Joy would like to contact Sheelah to make a smaller sign that just has Valentine Craft Fair and Chocolate Tasting Event 10-2@ JCC and arrow. Liz made a motion for Joy to contact Sheelah to make a smaller sign to put at the end of the road (115A/Rt2), seconded by Bette and accepted by all trustees.

Joy stated that one of the vendors, Joan Egan, is willing to teach a class on jewelry making.

Emma is planning to do a paint event in March on Book Paver.

Joy expressed concerns over Heartwood students taking out items for circulation. She has decided that that they won't be allowed to take out kits and videos and will limit books to 3 at a time (teacher agrees). Technically, kits weren't allowed to be taken out without an adult present so they won't be using teachers anymore. After having multiple broken/missing pens, she will keep the kits behind the desk on Thursdays when the students come. Joy will implement a positive reinforcement approach to facilitate more responsible book returns by allowing students to get to choose from the treasure chest, if returned on time and in good condition.

Joy stated that Windows 10 support/security ends this year and will transition to Windows 11. She will get rid of old equipment and get 1 new laptop to mimic the librarian for Emma and Joy's use only. She will use laptop to replace the desktop and get a wireless mouse and keyboard (last LTC Grant). The other laptop will be used for the 3d printer (last LTC Grant). This leaves one laptop for users and ipad as well (last LTC grant). Liz made a motion for Joy to purchase a comparable computer using existing funds out of savings, spending up to \$700. This was seconded by Leslie and passed by all trustees.

Joy showed trustees the thank you cards that had been ordered and were pleased with the results.

New Business

Liz reported that the budget hearing had been held the previous night and was pleased that the budget had not been contested and remains at \$ 50,523.21 as recommended.

The next Trustee meeting is scheduled March 13 at 6:30.

Meeting adjourned at 7:31.

Jeanne Kenison, Secretary