

Approved
Marc A. Hurzeler, MD Public Library
Trustee Meeting Minutes
August 9, 2023

Meeting opened at 6:30.

Those present: Liz Milligan, Chair, Joy McCorkhill, Director, Leslie Seppala, Bette Bovio, Brenda Roy and Jeanne Kenison.

Jeanne passed out the unapproved minute June 13 for trustees to review. Liz made a motion to accept the June 13,2023 meeting minutes as written and was seconded by Brenda. Trustees accepted motion.

Leslie passed out the treasurer's report for trustees to review. The checking account balance as of July 31 was \$4,719.62; the windfall account, \$3,093.28 and the savings account \$17, 455.73. Liz made a motion to accept the report as written and was seconded by Bette. Motion was accepted by all trustees.

Director's report

There were 116 individual visits both in June and July. NHDB usage is still up and 3 new library cards were issued in June.

SRP is complete and had a good turn out for the Wild life Encounter of 40 people. The grant paperwork for the state has been completed.

The CLIF Grant meeting is scheduled for August19, 2023, 11-noon. Next is ordering books and setting up story times with Heartwood School. Emma will be attending and do a library card sign-up. Lancaster Play and Learning can be a pre-K option for the grant if needed.

The calendar will be publicized and the mailing has been sent out. There are 6 prospectives,15 display ads and approximately 75 households. She will have everything for 9/1 and mail in by 9/11 for bonus calendars.

Upcoming programs will include JHS-SR & Friends Granite State Stories 9/21 at 11 am, NH Humanities Program: Sustainability on 9/23. She is working on a program for Comics and Stark Decency for next year. Friends will pay mileage for the humanities programs. The Haunted NE program is scheduled for 10/14 at 10AM (Friends will pay for mileage).

Joy will be planning an Eclipse Information Program for January-February. The

Monday night Made with Love craft Night will be Lotus Lantern for October 16. This will be a virtual event and numbers will be needed by 9/23. There will be a minimal \$10 fee.

The Heartwood is interested in Friday for Enrichment Programming once a month on arts/literature. Currently, Taproot and Whitefield are going to offer. Joy stated that we have the hours/money available for 2 hrs/month and Emma could do an art program. Liz made a motion to have the library work with the Heartwood School on Friday enrichment programming 2 hours monthly. This was seconded by Brenda and passed by all trustees. Lastly, Joy is hoping that Leslie will help with 2 Solar Bundles that she is getting from the state.

Emma is on vacation Thursday, August 8/17, 9-1 and Jeanne will cover.

The current storywalk is overgrown/impassable secondary to fallen trees from all the rain. Joy will talk to Kim Perry to ask for Eagle Scout assistance with trail clean-up.

JHS Smithsonian Crossroads-Museum on Mainstreet Grant Proposal was discussed as Joy had expressed interest in supporting this proposal. Joy told Adele that the display can be open nights the library is open and Saturdays to help with the 40 hours per week it needs to be opened. We can set up book displays (there is a list) to support the program. We have the option to purchase new selections with money they receive from the grant. We can even look at setting up a book club and reading a book from “crossroads” book selection. The possible times for the program are Aug-Sept 2024, April-May or June-July 2025 and runs for 6 weeks.

The Friends had a 7/17/23 meeting and will be helping out with covering newspapers, Squam Lakes passes next year-spring-summer 2024 as too late for this year. They will help with Fairbanks Museum, mileage for any HTG programs, Haunted NE program in October and will plan the Pie Sale in November.

Joy spoke about purchases outside the normal including Manga Collection (9 sets of programs that are approx \$527 Amazon or \$575 through Baker & Taylor). Secondly, purchasing totes, magnetic Business cards and Banner. Total cost \$679 (50 totes/\$552, 100 business cards/\$56, banner/\$70). Joy is still waiting to hear from Shelia for cost of magnetic decals for the book drop. Joy will purchase 2 white , metal cabinets to replace the wooden one in Nonfiction room (\$551 in Wayfair), a foldable hand cart \$100 on Amazon and 12 gal storage containers \$120 at Home depot.

Joy had sent out a survey asking about library hours and 10 responses came back. They expressed an interest in more evening hours.

Liz stated that she had been approached by Linda Kane asking if the library would be interested in money from the Rotary, up to \$2,000. This could be put towards the Manga Collection purchase. Liz will contact Linda for \$1,000 through Rotary. The remainder of the purchases will be covered under remaining donation funds.

New Business

Amanda has been stream lining a line item budget that will be used for all town employees. We will discuss the budget when we receive this from Amanda.

Liz stated that we need to get a new lock for the shed.

Joy expressed a concern that the paving out back up to the Children's Room wasn't angled up to doorway and she's concerned with kids going in and out the door.

The awning will be put in the storage shed as can't find anyone to put it up in brick. If we can't find a mason to assist with this, we will just purchase a pop up tent.

Next meeting will be 9/12 at 6:30.

Meeting adjourned at 7:30.

Jeanne Kenison, Secretary